

# Town of Harvard Energy Advisory Committee

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## Meeting Minutes 1/25/12

Attendees: B. Smith, E. Broadbent, B. Blackwell, F. Hodgkins, J. Elkind, D. Fay

Action / Topic	Meeting Discussion/Status
Meeting minutes.	<b>January 11, 2012 minutes were approved with no changes.</b>
Energy Retrofit Projects	<p>Four Green Community Grant Funded Projects – Projects to be completed by June 2012. Project milestones to be covered by local press.</p> <ul style="list-style-type: none"> <li><b>a.</b> Town Center Fire Station Boiler (allocated \$15k GC Project 5) – <b>F. Hodgkins</b> Work complete by Croteau – need to process rebates and determine final actual cost.</li> <li><b>b.</b> Hildreth Elementary Demand Controlled Ventilation and Building Automation System (allocated \$100k GC Project 1A) – <b>J. Elkind</b> The final incentives from the Gas program were issued on 1/20/12. NGrid incentive letters to be signed.</li> <li><b>c.</b> Public Safety Building HVAC Upgrade (Allocated \$22k GC Project 4A) – <b>B. Smith</b> Need B2Q to provide proposal for engineering/scoping effort.</li> <li><b>d.</b> Town Hall Energy Modeling Study (Allocated \$12.5k, Project OE1, includes \$8300 town funds; NGrid usually funds 50% of the \$15k study) – <b>E. Broadbent.</b> Eric working with Fran Bouchet of NGrid to define scope of the project once renovation concept is defined.</li> <li><b>e.</b> Bromfield gas conversion is nearing completion; the final meter hookup is required.</li> <li><b>f.</b> Bromfield Solar – Bill reported that a major set-back occurred. The roofing company will not honor the roof warranty for this project as specified and that the installation will likely need to be moved to the Elementary School.</li> </ul>
Other Items	<ul style="list-style-type: none"> <li><b>a.</b> Annual Town Report – The report was submitted on 1/18/12.</li> <li><b>b.</b> MMA Meeting – Eric attended a MMA meeting to report on the Town of Harvard efforts to reduce energy usage, Green Community and Solarize efforts.</li> </ul>